

GHANA EDUCATION SERVICE

In case of reply the number and date of this letter should be quoted

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REPUBLIC OF GHANA

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28th April, 2026

ALL REGIONAL DIRECTORS
ALL DISTRICT DIRECTORS

INVITATION TO A PRODUCTION WORKSHOP ON DEVELOPMENT OF REGIONAL/DISTRICT WORKPLANS UNDER GALOP ADDITIONAL FINANCING

All Regional and District Directors are requested to invite their Budget Officers (**one from each Region and District**) to attend a production workshop on development of their regional/district workplans under GALOP additional financing.

The production workshop is to ensure that all the Regions and Districts develop comprehensive composite plans covering all the activities to be implemented under Communities of Excellence, Differentiated Learning, INSET for Kindergarten teachers, monitoring and reporting of utilization of learning grant, monitoring of teaching and learning, and other activities for successful implementation of the GALOP additional financing.

The workshop has been grouped into **4 Cohorts**, starting from **May 10 - May 23, 2026**, at **Noda Hotel, Fumesua-Kumasi, Ashanti Region** as per the attached schedule. All participants are kindly requested to attend the workshop with laptops since draft workplans are expected to be developed by the end of the workshop.

Counting on your usual cooperation.

Thank you.

PROF. ERNEST KOFI DAVIS
DIRECTOR-GENERAL

cc: Ag. Deputy Director-General (MS), GES, Accra
Ag. Deputy Director-General (Q&A), GES, Accra
Ag. Director of Finance, GES HQ, Accra
Head of Budget, GES HQ, Accra
GALOP Coordinator, MoE
File

**GHANA EDUCATION SERVICE
LEARNING GRANTS WORKSHOP ON WORKPLAN PREPARATION**

COHORT	REGION	NUMBER OF PARTICIPANTS	ARRIVAL DATE	DEPARTURE DATE	VENUE
1	Central	23	Sun. 10th May, 2026	Wed. 13th May, 2026	NODA HOTEL, FUMESUA-KUMASI
	Greater Accra	30			
	Western	15			
2	Eastern	34	Wed. 13th May, 2026	Sat. 16th May, 2026	
	Oti	10			
	Volta	19			
3	Bono	13	Sun. 17th May 2026	Wed. 20th May, 2026	
	North East	7			
	Northern	17			
	Savannah	8			
	Upper East	16			
	Upper West	12			
4	Ahafo	7	Wed. 20th May, 2026	Sat. 23rd May, 2026	
	Ashanti	44			
	Bono East	12			
	Western North	10			