

# GHANA EDUCATION SERVICE

In case of reply the number and date of this letter should be quoted

Ref. No. GES/DG/247/25/ED056



REPUBLIC of GHANA

HEADQUARTERS  
Ministry Branch Post Office  
P.O. Box M. 45  
ACCRA

5<sup>th</sup> March, 2025

## REGIONAL DIRECTORS OF EDUCATION

### RE: REVOCATION OF APPOINTMENTS AND RECRUITMENTS

In reference to our earlier letter dated 17<sup>th</sup> February, 2025 with Reference No. GES/HMRD/SEC/REV.25/01 on the above theme, Management of Ghana Education Service (GES) request all affected staff to have their recruitment validated and reinstated in order to clean up the database of all recruited staff on the GES payroll.

In view of the above, a three-member committee made up of the **Regional Human Resource Officer, Regional Internal Auditor and Regional Accountant** should lead the validation process.

All staff in this category should make available the following documents to support the validation exercise:

1. Appointment Letter
2. Academic certificate
3. Licensure Certificate
4. National Service Certificate

The affected staff are expected to go through the validation process by 14<sup>th</sup> March, 2025.

The management of GES counts on your cooperation to make this exercise successful.

Thank you.

A handwritten signature in blue ink, appearing to be 'EK Davis', with a horizontal line through it.

**PROF. ERNEST KOFI DAVIS**  
**AG. DIRECTOR-GENERAL**

- cc:
- The Hon. Minister of Education, Accra
  - The Deputy Minister of Education, Accra
  - The Chief Director, Ministry of Education, Accra
  - The Deputy Director-General, (MS), GES, Accra
  - The Ag. Deputy Director-General, (Q&A), GES, Accra
  - The Director, HRMD, GES, Accra
  - The Chief Internal Auditor, GES, Accra
  - The Ag. Financial Controller, GES, Accra