



MINISTRY  
OF  
EDUCATION

P.O.Box M45, Ministries – Accra

Digital Address: GA-111-6780

Kindly quote this number and date on all correspondence

My Ref. No. DA9/378/01A

Your Ref. No. \_\_\_\_\_

Date 27/09/2024

**INVITATION TO AN EMERGENCY MEETING**

We bring you warm compliments from the Ministry of Education and wish to respectfully invite you to an emergency meeting with the Hon. Minister.

2. The meeting is scheduled as follows:

**Date: 30<sup>th</sup> September, 2024**

**Time: 9:00am**

**Venue: Minister's Office (Ministry of Education)**

**Agenda:**

**1. Consideration of the remaining items on the Collective**

**Agreement for implementation**

**2. Any other outstanding issues**

3. Your presence will be highly appreciated and we are grateful for your continuous collaboration and support in this matter.

4. Thank you.

**MAVIS ASARE DONKOR (MRS)  
DIRECTOR, GENERAL ADMINISTRATION  
FOR: HON. MINISTER**

I'm

CC: Hon. Minister, MoE

Hon. Deputy Ministers, MoE

Chief Director, MoE

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